



## Step 1: Conference Registration

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_  
**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_  
**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_  
**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_  
**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_  
**Organization:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_  
**Phone:** \_\_\_\_\_ **Membership Status:** ☐ IEDC Member ☐ Non-member  
**Email:** \_\_\_\_\_

	<u>Price</u>	<u># of Attendees</u>	<u>Total Price</u>
IEDC Member	\$840	X _____	= _____
Non-Member	\$1,076	X _____	= _____
Member in Transition / Retired Member	\$210	X _____	= _____
Honorary Life Member*	\$210	X _____	= _____
Membership Conference Package** (\$1,276 Value)	\$1,040	X _____	= _____
Speaker (Member)	\$807	X _____	= _____
Speaker (Non-Member)	\$630	X _____	= _____

\*Honorary Life Members can register for conferences at a reduced rate upon retirement.

### \*\*Restrictions Apply

- Membership rate is an introductory rate for year one only
- This offer is applicable to first time IEDC members
- This offer is not applicable to those affiliated with an existing organizational membership
- The above rate is nonrefundable

## Step 2: Special Event Registration

### Tours

The Downtown Phoenix & Wexford-Bioscience Core Walking Tour <i>Sunday, February 4, 2:45 - 6:00 pm</i>	\$85	X _____	= _____
The Mega-Event Behind-the-Scenes Experience (On & Off Bus Tour) <i>Sunday, February 4, 2:45 - 6:00 pm</i>	\$85	X _____	= _____
The Self-Driving & Technological Innovation Experience (Walking Tour) <i>Sunday, February 4, 2:45 - 6:00 pm</i>	\$85	X _____	= _____
The Greater Phoenix Culture & Green Economy (On & Off Bus Tour) <i>Monday, February 5, 10:45 am - 2:30 pm</i>	\$85	X _____	= _____
The Grand Canyon University & Community Investment (On & Off Bus Tour) <i>Monday, February 5, 10:45 am - 2:30 pm</i>	\$85	X _____	= _____
The Intersection of AI, Automation, & Agri-Science (On & Off Bus Tour) <i>Monday, February 5, 10:45 am - 2:30 pm</i>	\$85	X _____	= _____

## Networking Events

First Timers Event

Sunday, February 4, 2024, 12:00 - 12:45 pm

\$0 X \_\_\_\_\_ = \_\_\_\_\_

## Professional Development Events

Ethics Workshop

Monday, February 5, 2024, 2:15 - 4:15 pm

\$0 X \_\_\_\_\_ = \_\_\_\_\_

CEcD Breakfast

Tuesday, February 6, 2024, 7:00 - 8:00 am

\$0 X \_\_\_\_\_ = \_\_\_\_\_

## Step 3: Payment Information

Please select one:

☐ Check      Check Number: \_\_\_\_\_

☐ Purchase Order      PO Number: \_\_\_\_\_

Send form and payment to: IEDC, 1275 K St NW Suite 300, Washington, DC 20005.  
Fax form and copy of purchase order to: (202) 223-4745.

## REGISTRATION

- Registrations will only be accepted and processed when payment, or an approved government purchase order, is included.
- Registrations, or changes to registrations, will not be accepted over the phone as this does not provide an accurate record of the request.

## PAYMENT POLICY – Please read carefully!

- All payments sent to the IEDC office must be received by January 12, 2024 or registrants will be required to resolve unpaid balances onsite (excluding those with government purchase orders).
- Conference attendees with a balance due will be required to remit payment before being admitted to the conference, with the exception of those attendees paying by government purchase order.
- If a copy of your purchase order was not forwarded to IEDC, please present it at the onsite registration desk.

## CANCELLATION, REFUND and NO-SHOW POLICY

- There will be no refunds or credits for cancellations after January 19, 2024 .
- All cancellation requests must be in writing and can be emailed or sent to IEDC.
- All registered attendees cancelling their registration, will be charged a \$130 processing fee, regardless of when the written cancellation notice was received.
- Cancellation requests received by IEDC prior to close of business on Friday, January 19, 2024 will have their registration fees refunded or credited to a future IEDC event, less the \$130 processing fee.
- A registrant who does not submit a written cancellation, or attend the conference, is considered a "No Show". No-Shows are not eligible for refunds or credits, and are still liable for outstanding balances.

Questions regarding these policies should be directed to the IEDC Conference Registrar, Cherrika Gordon: [cgordon@iedconline.org](mailto:cgordon@iedconline.org) or (202) 942-9463.

## **ACKNOWLEDGEMENT**

*By interacting with the International Economic Development Council (IEDC) or its agents, attending its events, or using its materials, I acknowledge and grant full permission for IEDC to use my likeness, information, photographs, recordings, or other forms of media in its publications without payment or further consideration. I understand that all media produced by IEDC, its agents, or contractors will become the property of the IEDC and authorize them to edit, exhibit, publish, or distribute it for any lawful purpose. I waive any right to inspect or approve the finished product where my likeness appears.*